



Kindergarten Admissions Process

We accept applications at any time (from birth up) and operate an **'all year' admissions policy**, admitting children at any point throughout the year. Because of growing numbers of applications, we recommend **you apply as early as possible**. Children need to be at least 3 years old when they start. Children can attend Kindergarten from 2 to 5 days a week. We recommend a minimum of three mornings at age 3; five mornings (minimum of four) at age four; and five mornings a week at age 5 and 6. The application process is as follows:.

If your child is younger than 2 ¾ :

1. Contact us to book onto a weekday **'Walk Through The Years' Visit Morning** (held every month) where you can find out more about Steiner Education, tour the School and see the Kindergartens and Classes in action.
2. Complete and return the **Application Form**.
3. We will put you on our **Admissions List** and contact you in the term before your preferred start date to arrange a Taster Session and Parent Interview (see below).

If you child is 2 ¾ or older:

1. Contact us to book onto a weekday **'Walk Through The Years' Visit Morning** (held every month) where you can find out more about Steiner Education, tour the School and see the Kindergarten Classes in action. We also hold Saturday 'Open Days' two or three times a year (see www.cardiffsteiner.org.uk for details).

If you are unable to make either of these options but are interested in finding out more about the School, then we are always happy to arrange an **individual visit** at a time that is convenient for you. Please contact us to arrange a visit.

2. Complete and return the **Application Form**. There is no fee to do so, and no obligation to take your application further.
3. We invite you for a **Taster Session** where you and your child can join in and experience a full Kindergarten morning. Tasters are between 1 and 3 mornings depending on the age of the child, and help the teachers gain an all-round picture of the individual child.
4. The teachers will make a decision on admission, and we will contact you with an **Offer of a Place**. You then fill in an Acceptance Form and pay a deposit of £300 to secure your place. The deposit is returnable when your child leaves the School as long as a full term's notice has been given in writing. (If we have no places available at this point we will put you on our waiting list, as unanticipated openings do occur during the year.)
5. We'll invite you to a **Parent Interview** where you have the opportunity to discuss the admission of your child with the teacher, and agree a start date and individual settling in process. It also helps us build a comprehensive picture of your child and their development. A non-refundable administration fee of £60 is required at this stage to facilitate the registration process.

You will also have a **Registration Interview** where we go through a breakdown of your fees and payment and fill in the Registration Contract.

6. Your child starts Kindergarten using the individual **Settling In Process** agreed with the teacher.

If you have any questions, please do not hesitate to contact Jenny Grewal in our Admissions Office, who will be pleased to help, **on 029 2056 7986** or email admissions@cardiffsteiner.org.uk.