

We are looking for a Wraparound Care Lead Practitioner (maternity)

Apply NOW - for immediate start, or asap – maternity cover until end March 2018

Hours: 26.25 hours per week, 12.45–6.00pm Monday to Friday (37.6 weeks a year, term time only) plus possibility of Breakfast Club if candidate requires

Salary: £9.07 per hour plus statutory holiday pay (equivalent to £10.17 per hour)

Cardiff Steiner School are looking for a **Wraparound Care Lead Practitioner** to join our established, friendly team, and help run Afternoon provision for children aged 3 to 11.

You will need to hold a relevant qualification in childcare to at least Level 3, as listed within the 'Required qualifications to work within early years and childcare sector in Wales'.

You will have experience of working with children this age (ideally two years in a childcare or similar setting), as well as a good working knowledge of CCSIW regulations. You'll be a good communicator, able to relate to and nurture children, and work well with staff, parents and carers. You'll be committed, reliable, warm, patient, flexible and positive, with an interest in, and enthusiasm to learn about, Steiner Waldorf Education.

Cardiff Steiner School has a commitment to safeguarding and protecting children. All candidates must have suitability to work with children and willingness to undertake an enhanced disclosure from the Disclosure and Barring Service before appointment.



About Us

Cardiff Steiner School is a dynamic and growing Steiner Waldorf School in Wales' capital city. With pupils currently from age 3 to 15, the School is growing with them up to age 18 by 2020. You'll join us on an exciting stage of our journey. We opened our Classes for children aged 6-10 in September 2012, built upon the firm foundations of 15 years as a successful Kindergarten. We have our own premises - a beautiful, light and spacious Victorian school in Llandaff North.

Steiner Education is the largest and fastest growing independent school system in the world. Schools avoid formal teaching until a child is six and teach Early Years in a family-like setting with an emphasis on creative, experiential and social play. From age 6 up our distinctive, international curriculum integrates arts and academics into a rich, balanced education that ignites a lifelong passion for learning. Please visit our website at www.cardiffsteiner.org.uk to learn more about the School.

We offer a collaborative and supportive environment where staff are valued and nurtured and your input, enthusiasm and talents will be welcomed and appreciated. You'll be part of an experienced and diverse team of 25 teaching staff, with a warm heart and strong community spirit.

Job Description Afterschool Care Practitioner

Responsible to: The position is responsible to the College of Teachers, and works in collaboration with the Early Years Team. The post has an assistant working with them in the setting.

Duties:

1. To run the Wraparound Care sessions and maintain the environment and rhythm of the session.
2. To be responsible for compliance with CSSIW regulations and the National Minimum Standards for Regulated Childcare for children up to the age of 12, including all record keeping.
3. To learn about the principles of Steiner Waldorf Education and to ensure the service works within them.
4. To work with the children to support creative play, artistic and domestic activities and creative discipline, and be actively engaged with the content of the session.
5. To attend to the individual needs of the children including taking children to the toilet, helping with washing hands, getting dressed for outside play etc.
6. To supervise the children in the garden or on walks.
7. To take care of children needing comfort or first aid.
8. To be responsible for safeguarding, and promoting the welfare, of the children in your care, and be alert and aware of situations needing attention, and to respond appropriately.
9. To prepare, supervise and clear away the room, activities, materials and snack
10. To clean and mend equipment, and help maintain areas used, including the main room, cloakroom, kitchen and garden.
11. To attend meetings as required.
12. To take part in the appraisal of your own work performance.
13. To support the School's ethos, principles and objectives.
14. To be aware of and operate within the school's policies and procedures and to support their implementation including the Equal Opportunities and Health and Safety policies.
15. Any other duties reasonably requested by the School.

Person specification

Essential

- **QCF Level 3 Diploma in Children's Care, Learning and Development, or equivalent qualification** as required under the [List of required qualifications to work within early years and childcare sector in Wales](#). Please check that your qualification is accepted.
- Proven experience of working with children this age in a relevant setting
- Good working knowledge of CSSIW regulations and the National Minimum Standards for Regulated Childcare for children up to the age of 12.
- An ability to relate to and nurture children
- An interest in and enthusiasm to learn about Steiner Waldorf Education
- Personal warmth, patience, respect, empathy and understanding
- A flexible, positive approach to work and ability to work under pressure
- Excellent organisational skills and a strong sense of responsibility
- Experience or good working knowledge of record keeping in a childcare setting
- Excellent communication skills with staff, parents and carers, and an ability to work in a small, close knit team
- Knowledge of Health & Safety
- To be a role model worthy of imitation by the children in your care
- Suitability to work with children and willingness to undertake an enhanced disclosure from the Disclosure and Barring Service before appointment.

Desirable

- 2 years' experience in a childcare or similar setting
- Up to date Pediatric first aid certificate, or willingness to undertake this
- Food Hygiene Certificate, or willingness to undertake this
- Steiner qualification or understanding of Steiner Education

How to apply

You are very welcome to contact us to discuss the post on 029 2056 7986 ask@cardiffsteiner.org.uk
Contact us for an Application Pack or download it at:
www.cardiffsteiner.org.uk/about/jobs/jobs-wraparound-care-lead-practitioner

Applications should be emailed or posted to: Miranda Knight, Cardiff Steiner School, Hawthorn Road West, Llandaff North, Cardiff CF14 2FL
ask@cardiffsteiner.org.uk (029) 2056 7986 www.cardiffsteiner.org.uk

The recruitment process will involve an interview and observed practice.