

## **We are looking for a Part-time Spanish Teacher (primary age) to start Sep 2018**

**Apply by Friday, 6 July 2018**

Cardiff Steiner School is looking for a part-time Spanish teacher to bring an imaginative and enlivened experience of Spanish language and culture to our children age 6 to 10.

For the first three years children are taught orally only, in ways that immerse the children in language and make language learning fun. Lessons are filled with age-appropriate, seasonal poetry, songs, tongue twisters and verses, often involving actions and finger games. As they progress children learn and act-out dramatised stories and short plays, and begin to take a more active part orally. This builds a foundation of experiences for reading and writing from the end of Class 3 (Year 4).

**Full time salary £23,958 – 14.81% Pro Rata post** (actual salary £3,549). 5 hours per week (4 x 45 min lessons, plus planning, prep, meeting and professional development time). We have a 36 week teaching year.

Cardiff Steiner School is committed to safeguarding children and young people, we expect all applicants to uphold this. All post holders are subject to a satisfactory enhanced Disclosure Barring Service check.



### **About you**

You'll be a committed, creative and resourceful teacher with a joy and enthusiasm for working with children, and the ability to relate to and inspire them. You'll be proficient in the Spanish language (ideally a native speaker) and have a deep understanding of Spanish culture. You'll have proven experience of teaching children (ideally in this age range), an interest in Steiner-Waldorf education, and be able to develop and deliver a Spanish language programme based on the principles and methods of the Steiner Waldorf curriculum.

We have an experienced team of qualified Steiner Teachers who can support you with this, as well as a supportive professional development programme of mentoring, observation and peer school visits. You'll be a part of our pioneering and passionate team, at an exciting time in the growth and development of this diverse and confident, young school.

## About us

Cardiff Steiner School is an independent Steiner Waldorf school for boys and girls aged 3 to 18/19. The School currently has pupils from age 3 to 15, with the school growing with them (up to age 18 by 2020).

We offer an inspiring and nurturing education based on the needs of the whole child - academic, physical, emotional and spiritual. Our distinctive, international curriculum integrates arts and academics into a rich, balanced education that ignites a lifelong passion for learning.

Founded in 1997, we opened our first classes in September 2012, built upon the firm foundations of 15 years as a successful Kindergarten. From strong roots we've quickly grown, and expanded to Upper School for age 14-18/19 in September 2017, offering the Certificate of Steiner Education - the first trans-national, secondary school qualification to be fully based on the Steiner curriculum. It is a valid, alternative secondary school qualification that allows students to progress to further/higher education free from the pressure of GCSE and A level curricula and examinations.

Our home is a large, light and beautiful Victorian school building in Llandaff North next to some of the loveliest outdoor space in the city.



## How To Apply:

You are very welcome to contact us to discuss the post. Contact us for an Application Pack or download it at: [www.cardiffsteiner.org.uk/about/jobs/jobs-spanish-teacher](http://www.cardiffsteiner.org.uk/about/jobs/jobs-spanish-teacher)

**Applications should be sent by Friday 6 July to:** Miranda Knight, Cardiff Steiner School, Hawthorn Road West, Llandaff North, Cardiff CF14 2FL [ask@cardiffsteiner.org.uk](mailto:ask@cardiffsteiner.org.uk) (029) 2056 7986

**The recruitment process will involve an interview and observed teaching practice.**

**Come and Visit Us** - If you are thinking about applying, but would like to find out more about us first, you are warmly invited to come and visit us. We'd love to meet you. Just contact us to arrange a time.

## Job Description Spanish Teacher

**Responsible to:** The position reports to and is supported in day-to-day matters by the College of Teachers and Lower School Education Coordinator, and is accountable to the Board of Trustees.

The primary focus of the post is to hold responsibility for Spanish language teaching and activity from age 6 to 11 within the school, and to bring a strong and enlivened Spanish language experience to pupils within the context of the Steiner Waldorf curriculum.

**Full time salary £23,958 – 14.81% Pro Rata post** (actual salary £3,549). 5 hours per week (4 x 45 min lessons, plus planning, prep, meeting and professional development time). We have a 36 week teaching year.

### Your duties will include:

1. To teach Spanish to our children aged between 6 and 10 years.
2. To use the Steiner Waldorf Language curriculum to devise and deliver a developmentally appropriate Spanish language programme that conforms to the principles and methods of the Steiner Waldorf curriculum for this age group. (We have teachers experienced and able to offer advice and support in working with the Steiner Waldorf curriculum, and a Spanish Teacher for our older classes who can offer opportunities for mentoring and observation both at Cardiff and other Steiner schools.)
3. To prepare, plan and assess your teaching to ensure effective delivery of the curriculum for both individuals and classes, in accordance with statutory and school requirements
4. To assess the pupils and keep records for both individuals and classes, in accordance with statutory and school requirements
5. To maintain good discipline so that learning can take place in the class and so that the provisions of the school's health and safety policy are met
6. To liaise with colleagues and parents
7. To organise materials for class use and liaise with those responsible for purchase, keeping within an agreed budget
8. To support the school's ethos, principles and objectives
9. To undertake study and training as necessary for the effective delivery of the curriculum
10. To be aware of, operate within and implement the school's policies and procedures, with particular reference to those aimed at safeguarding and promoting the welfare of children
11. To take part in the appraisal of your own work performance
12. To attend teacher/staff meetings, or observation and mentoring as required
13. To attend INSET days, Parents Evenings and other duties outside the normal school day
15. To provide break supervision and cover for colleagues, as required within your contracted hours
14. Any other duties reasonably requested by the school. The job description is current but liable to variation to reflect or anticipate changes in the requirements of the post.

## Person specification Spanish Teacher

### Essential

- Proficiency and fluency in the Spanish Language (ideally a native speaker)
- A deep understanding of Spanish culture
- Proven experience of teaching children
- A joy and enthusiasm for working with children, and an ability to relate to and inspire them
- An interest in Steiner-Waldorf education
- An ability to develop and deliver a Spanish language programme based on the principles and methods of the Steiner Waldorf curriculum. We have an experienced team of qualified Steiner Teachers who can support you with this, as well as a supportive professional development programme of mentoring, observation and peer school visits.
- An ability to bring an immersive Spanish language experience, including through song, drama, games and creative activities
- Good written and verbal communication skills
- An ability to communicate and cooperate well with colleagues and parents
- An ability to work in a small, close knit team, and willingness to work with colleagues in the continued development of the school and curriculum
- A positive and flexible approach to working in a new and pioneering context, and ability to work under pressure
- Self-motivation
- Excellent time-keeping
- Strong organisational skills and a strong sense of responsibility and commitment
- A sense of humour
- Suitability to work with children and willingness to undertake an Enhanced Disclosure and Barring Service (DBS) check (previously CRB check) Candidates from abroad will be asked to provide criminal records clearance from countries of residence, as well as evidence of eligibility to work in the UK. Candidates must have the right to work in the UK prior to application.

### Desirable

- Native Spanish Speaker
- A relevant teaching qualification
- A language degree
- Teaching experience of children in the 6-10 age-range
- A training in Steiner Waldorf education
- Steiner Waldorf teaching experience; proven, successful teaching experience in another Steiner school; or equivalent appropriate experience
- Basic knowledge of Health & Safety