



26 June 2020

Classes Information for Coming Back into School 29 June to 10 July

Dear Parents and Carers,

We have been busy these last few days getting the School ready for the [Transition Programme](#) from 29 June to the 10 July. We are excited to be welcoming you all back, and hope you are too.

We have made a [short video](#) for the pupils to watch and get a feel for what returning to the building will be like, including morning drop off.

What to Bring:

- Any workbooks, Main Lesson books, project books and any other materials that pupils have been using from the **Beyond the Classroom packs**. These will need to be brought into School on the designated days and to be taken home to continue working with when accessing Beyond the Classroom.
- **Handwork materials and projects**
- **A healthy snack and lunch with own utensils and bowls etc.** No sweets, chocolate, crisps, or fizzy drinks as specified in our Health Eating Policy in the Parents Handbook
- **Plenty of drinking water in their own bottle**
- **Freshly laundered clothes each day**
- **Long hair must be tied back to minimise hand to face movements**
- **If the weather is hot**, please ensure your child comes into School with sun hats, sun cream already applied and wearing suitable loose clothing
- **If the weather is cold or raining**, please bring in wellies and coats
- **Pupils are not allowed to bring in toys or unnecessary items from home.** Each classroom will have a limited and controlled selection of materials, equipment, books etc. which will be available to the pupils and these will be disinfected before being put away at the end of a day

Drop off and Pick up

Classes will use separate entrances for arrivals and leaving, as shown on the map overleaf.

Drop off

It is vital that pupils arrive on time so that we are able to effectively manage social distancing, so please allow plenty of time for parking etc. Please come to your designated Class entrance gate (maintaining a 2 metre distance from other pupils, families and passers-by). You will be greeted by a member of staff on the gate who will let pupils in through the gate one at a time and direct them

to their waiting teacher. Parents are not able to come through the gate. The teachers will take the pupils into School where they will be asked to wash their hands and get ready to start the day.

Class 10/11 pupils can come straight into the playground (maintaining 2m distance from waiting pupils and families) and go directly to the double garden doors and into their former classroom.

Pick up

Parents will be able to enter the front and rear playgrounds at pick up but are asked to ensure they stand 2 metres apart. The pupils will be lined up in the playground prior to parents arriving and a member of staff will direct pupils to leave one at a time from their line to greet their parents and leave. It is important that parents/carers leave the playground as soon as they have picked up their child/ren and observe the 2 metre distancing with other families as, and after, they leave.

Pupils leaving the premises unaccompanied will be released one by one by their teacher.

Travelling to School

We ask pupils not to use public transport where possible and to travel to school either via foot, bike, or car. If they must take public transport, they must follow government guidance and wear a facemask. The normal bike racks are available but pupils should ensure social distancing when locking up their bikes.

Parking

As many local residents are still off work parking, around the School is extremely limited at the moment. We therefore encourage you to use Hailey Park Car Park or Llandaff train station to leave your car when dropping off and picking up.

Because pupils and families will be spacing themselves around the gates in the mornings, we ask you **not to stop and drop your child on the single yellow lines** around the School to ensure the safety of our families and the local community.

Keeping you safe and informed

If your child is feeling unwell for whatever reason, then they should **not** come into School. This is even more important if your child is showing COVID-19 symptoms. If you have told us your child will be attending then please contact the Office before 9.00am. Nicola will contact you if we are expecting your child to attend and they do not show up and we have not had any contact from you.

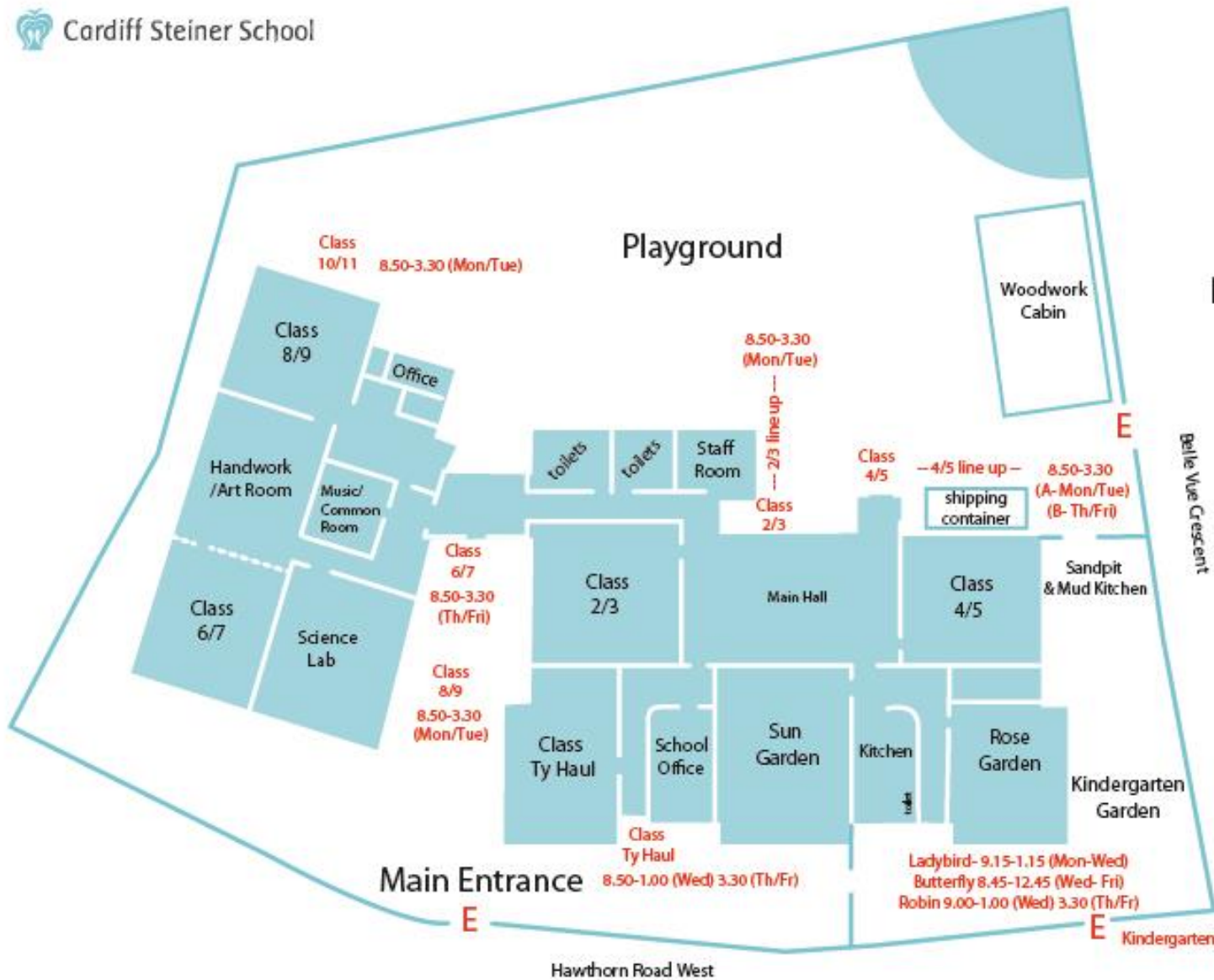
It is essential that children and young people do not attend if they or a member of their household has symptoms of coronavirus (COVID-19).

Please see the latest government [COVID-19: guidance for households with possible coronavirus infection](#) This Includes advice for households with grandparents, parents and children living together where someone is at increased risk.

The most important symptoms of coronavirus (COVID-19) are recent onset of any of the following:

- a new continuous cough
- a high temperature
- a loss of, or change in, your normal sense of taste or smell (anosmia)

For most people, coronavirus (COVID-19) will be a mild illness. However, if you have any of the symptoms above you must stay at home and arrange to have a test to see if you have COVID-19 – go to testing to arrange. See information on [Testing and tracing for coronavirus](#)



Drop-off Pick-up Transition Programme

Class 10/11 8.50-3.30 (Mon/Tue)

Playground

Woodwork Cabin

8.50-3.30 (Mon/Tue)

Class 8/9

Office

Handwork /Art Room

Music/ Common Room

Toilets

Toilets

Staff Room

Class 6/7

Science Lab

Class 6/7 8.50-3.30 (Th/Fri)

Class 2/3

Main Hall

Class 4/5

--4/5 line up-- shipping container

8.50-3.30 (A- Mon/Tue) (B- Th/Fri)

Sandpit & Mud Kitchen

Class 8/9 8.50-3.30 (Mon/Tue)

Class Ty Haul

School Office

Sun Garden

Kitchen

Rose Garden

Kindergarten Garden

Main Entrance

Class Ty Haul 8.50-1.00 (Wed) 3.30 (Th/Fri)

Ladybird- 9.15-1.15 (Mon-Wed)
Butterfly 8.45-12.45 (Wed- Fri)
Robin 9.00-1.00 (Wed) 3.30 (Th/Fri)

Kindergarten

Hawthorn Road West

Belle Vue Crescent