

## We are looking for a Class 5/6 Teacher to start 29 Oct 2020

Salary £25,500 Apply by Sun 13 Sep, 2020

Cardiff Steiner School are looking for a committed, creative and resourceful, Steiner Waldorf trained teacher to join our pioneering and passionate team, and play a key part in the growth and development of this diverse and confident, young school.



*Cardiff Steiner School is committed to safeguarding children and young people, we expect all applicants to uphold this. All candidates must have suitability to work with children, and post holders are subject to a satisfactory enhanced Disclosure Barring Service check.*

### About us

Set in Wales' capital city, the School offers a full Kindergarten to Class 12 Steiner Waldorf education. You'll join us on an exciting stage of our journey. Founded in 1997, we opened our first classes in 2012, built upon the firm foundations of 15 years as a successful Kindergarten. From strong roots we've quickly grown, and expanded to Upper School in September 2017 offering the [Certificate of Steiner Education \(NZCSE\)](#) 2020-21 will see our very first Class 12 graduating with the Certificate.

The Certificate is the first trans-national, secondary school qualification to be **fully based on the Steiner curriculum**. It is a valid, alternative secondary school qualification that allows students to progress to further/higher education **free from the restrictions of GCSE and A level curricula** and examinations. The NZCSE It is offered in four of the seven UK Steiner Schools that go up to Class 12 and is the most widely offered qualification in UK Steiner Schools that offer a full K-Class 12 Steiner Waldorf education.

We are a pioneering bunch with an irrepressible spirit who enjoy rising to the challenges and celebrating the joys that a young School brings. Our internationally diverse teaching team includes subject teachers in Bothmer, Music, Handwork, Woodwork, Spanish, Games, as well as a team of specialist Upper School Teachers. We are a UK Steiner Waldorf School Fellowship Associate School, and are fully independent.

## About the role

You'll be teaching our Class 5/6 - a group of 18 children, guiding them through the rest of their Lower School journey ideally through to Class 7/8 until they join Upper School. We operate a two-year combined class system. You will have the advice and support of teachers experienced in working with the pedagogical needs of combined classes. **Would you like to join us on our journey, and help us grow a thriving and vibrant school where your input, talents and enthusiasm will be welcomed and appreciated?**

## About Cardiff

Cardiff, Wales' capital city, is situated on the beautiful coastline of South Wales, and within easy reach of most places in the UK (we're just two hours from London by rail or road). Residents enjoy all the benefits of a cosmopolitan capital city (prominent universities, a large teaching hospital, a world-class opera company and thriving arts community) combined with a small-town friendliness, and a cost of living significantly lower than other parts of the UK -and we're surrounded by some of the most stunning countryside, coastline and beaches in the UK. Read more about Cardiff in our [Welcome to Cardiff Guide](#).



## About you

You'll be a committed, creative and resourceful, Steiner Trained teacher with the ability to relate to and inspire children. Steiner Waldorf training is a pre-requisite, experience a valuable extra. You'll welcome the opportunities, and enjoy rising to the challenges, that a pioneering school brings.

We offer a collaborative and supportive environment where you'll be part of an experienced and diverse team of 25 teaching staff, with a warm heart and strong community spirit. Supported by full time Administration, an active board of Trustees, and a supportive, engaged parent body - you'll enjoy an exciting balance of fresh practices and new ideas combined with wisdom, experience and dedication. You'll benefit from a supportive professional development programme of mentoring, observation, peer school visits and study groups.

We offer a tiered **Staff Fees Discount Scheme** with up to 85% off school fees for children of staff members, depending on family income. We have staff with property expertise who can help you **find and secure** suitable accommodation to rent or buy. The average price range of renting a 1-2 Bedroom Flat is £550-£650pcm, and a 3 bedroom house is £800-£1,000pcm. Cardiff has a lively rental market with options from city, suburban, rural and semi-rural properties all within a 40 minute drive time of the School.

## How to apply

You are very welcome to contact us to discuss the post on (029) 2056 7986 or email [ask@cardiffsteiner.org.uk](mailto:ask@cardiffsteiner.org.uk)

Contact us for an Application Pack or download it at:  
[www.cardiffsteiner.org.uk/jobs-class-teacher-2020](http://www.cardiffsteiner.org.uk/jobs-class-teacher-2020)

Please take a look at the **Job Description and Person Specification**, and complete and return the **Application Form and Equality of Opportunity Questionnaire** **by Sun 13 September** to:

Miranda Knight, Cardiff Steiner School, Hawthorn Road West, Llandaff North, Cardiff CF14 2FL  
[ask@cardiffsteiner.org.uk](mailto:ask@cardiffsteiner.org.uk) (029) 2056 7986

**The recruitment process will involve an interview and observed teaching practice in September 2020**

## Come and Visit Us

If you are thinking about applying, but would like to find out more about us first, you are warmly invited to come and visit us. We'd love to meet you. Just contact us to arrange a time.

**See Job Description and Person Specification on next page**

## Job Description Class Teacher

**Responsible to:** The position is part of the Lower School Faculty, a team of 4 Class Teachers carrying responsibility for the Lower School, plus Subject Teachers, Learning Support Team and Assistants. The Faculty work with the leadership and support of the Lower School Education Coordinator and Teaching Development Group. The position is accountable through the College to the Board of Trustees.

The Class Teacher is responsible for one class of children between the ages of 6 and 14 years and under normal circumstances is expected to take responsibility for the Class to the end of Class 7/8 (age 13-14). The Class Teacher has overall responsibility both for the pastoral care of the Class and for much of the classroom work, supported in this by the Lower School Faculty.

### Duties:

1. To bring a secure understanding of the Steiner curriculum, teaching method and the pedagogical principles that underpin them, and to renew this understanding through further study, on-going reflection and discussion of classroom practice.
2. To nurture the healthy development of the children's physical, social, emotional and cognitive skills, in a way which is appropriate to their age, and which enables all pupils to recognise and achieve their potential.
3. To teach:
  - The Main Lesson, and additional lessons to your Class
  - Subject Lessons to other Classes as appropriate to your skills
  - Accompany the class in Subject Lessons with other teachers where necessary
4. To take overall responsibility for the class including:
  - Maintaining good discipline and creating a harmonious learning environment where pupils feel safe, happy and can learn effectively;
  - Ensuring good work and study habits are developed;
  - Ensuring the curriculum is appropriate for all pupils with effective differentiation;
  - Implementing effective assessment and recording systems to identify pupils' progress and learning needs, and use this support teaching and planning, in accordance with School requirements;
  - Keeping appropriate records, plans and pupil files, in accordance with statutory and School requirements
  - Liaising with parents - at regular whole class parents' evenings, individual consultation sessions, including home visits where required, and to provide further opportunities for parents to understand the School's priorities and ethos;
  - Organising and supervising the Class's participation in trips, festivals and other activities;
  - Managing the classroom environment and maintaining it to a high standard of cleanliness and aesthetics;
  - Organising materials for Class use and liaising with those responsible for purchase, keeping within an agreed budget;
  - Participating in the admissions process for new pupils;
  - Liaising with Subject Teachers and other colleagues to develop a coordinated approach to curriculum and individualised learning;

- Liaising with other agencies and professionals where necessary; and working effectively with support staff, Management Group and the Administrative Team.
5. To review and reflect on your own teaching practice and take part in the appraisal of your own work performance and assist in the appraisal of colleagues.
  6. To attend Teachers' meetings and other meetings as required.
  7. To participate in providing cover for break time and cover for absent colleagues.
  8. To support the School's ethos, principles and objectives, and actively contribute to whole-school activities and development.
  9. To undertake appropriate preparation, study and training as necessary both for the effective delivery of the curriculum and to advance the school's ethos, principles and objectives; including participating in work, study and Inset days during school holidays or weekends as required.
  10. To develop an understanding of, and work within, the School's compliance and legal obligations, including Estyn.
  11. To be aware of and operate within the school's policies and procedures and to support their implementation including the Equal Opportunities and Health and Safety policies.
  12. Uphold the School's commitment to safeguarding children and young people.
  13. Any other duties reasonably requested by the school. The job description is current but liable to variation to reflect or anticipate changes in the requirements of the post.

## **Person specification**

### **Essential**

- An approved Steiner Waldorf Teaching Qualification;
- A committed individual with a deep interest in Steiner-Waldorf education who supports the School's ethos and approach to education
- A calm, positive and authoritative manner;
- A genuine love for teaching and working with children this age, and an ability to relate to and inspire them;
- An ability to maintain good discipline and behaviour with a consistent, firm but caring approach;
- An ability to communicate and cooperate well with colleagues and parents;
- An ability to work in a small, close knit team and willingness to work with colleagues in the continued development of the school and the curriculum;
- An appreciation and enjoyment of rising to the challenge of developing a young school;
- Self-motivation and imagination;
- Strong organisational skills and a strong sense of responsibility;
- Excellent written and verbal communication skills;
- A flexible, positive approach to work and ability to work under pressure;
- A sense of humour;
- A track record of being punctual and reliable
- Suitability to work with children and a satisfactory enhanced Disclosure Barring Service check;
- Candidates from abroad will be asked to provide criminal records clearance from countries of residence, as well as evidence of eligibility to work in the UK. Candidates must have the right to work in the UK prior to application.

## **Desirable**

- Steiner Waldorf Class Teaching experience; proven, successful teaching experience in another Steiner school; or equivalent appropriate experience
- A degree;
- Basic knowledge of Health & Safety;
- Qualified first aider or willingness to undertake First Aid Training.