



## We are looking for a Class 5/6 Teacher for Sep 2018

Salary £24,000 (with annual pay review due summer 2018) **Apply by Sunday 8 April**

Cardiff Steiner School are looking for an enthusiastic and dedicated individual to join our pioneering and passionate team, and play a key part in the growth and development of this diverse and confident, young school.



*Cardiff Steiner School is committed to safeguarding children and young people, we expect all applicants to uphold this. All candidates must have suitability to work with children, and post holders are subject to a satisfactory enhanced Disclosure Barring Service check.*

### About us

Set in Wales' capital city, the School currently has pupils from Kindergarten to Class 8/9, with the school growing with them up to Class 12 by 2020. You'll join us on an exciting stage of our journey. Founded in 1997, we opened our first classes in 2012, built upon the firm foundations of 15 years as a successful Kindergarten. From strong roots we've quickly grown, and opened our Upper School for age 14 to 18/19 in September 2017.

We are offering the Certificate of Steiner Education (NZCSE) - the first trans-national, secondary school qualification to be fully based on the Steiner curriculum. It is a valid, alternative secondary school qualification that allows students to progress to further/higher education, free from the pressure of GCSE and A level curricula and examinations.

We are a pioneering bunch with an irrepressible spirit who enjoy rising to the challenges and celebrating the joys that a young School brings. Our internationally diverse teaching team includes subject teachers in Bothmer, Music, Handwork, Woodwork, Spanish, Games, as well as a team of specialist Upper School Teachers. We are a UK Steiner Waldorf School Fellowship Associate School, and are fully independent.

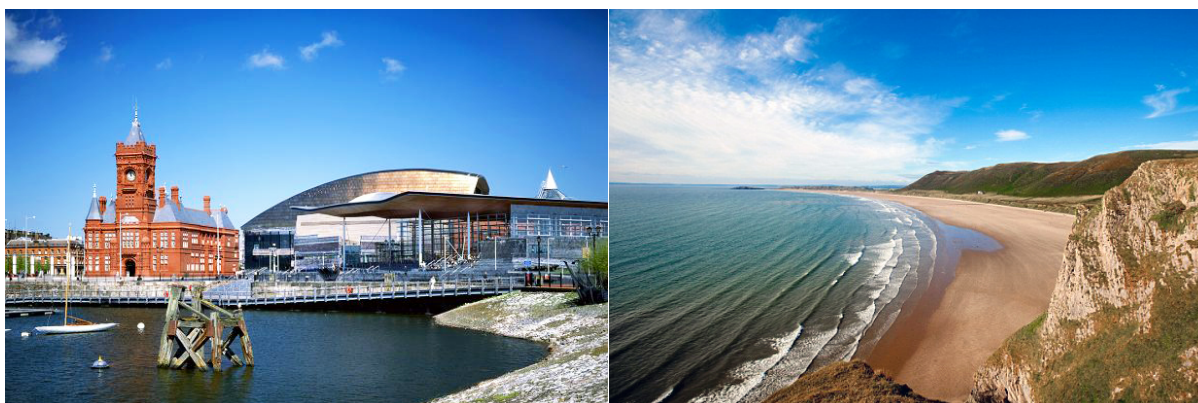
Would you like to join us on our journey, and help us grow our thriving and vibrant school where your input, talents and enthusiasm will be welcomed and appreciated?

## About our Lower School

We operate a two-year combined class system, and in September 2018 will have Classes 1/2, 3/4, 5/6 and 7/8, with our pioneer Upper School Class 9/10 starting their Level 1 NZCSE. You will have the advice and support of teachers experienced in working with the pedagogical needs of combined classes, and the use of our Lower School Class Assistant to support in-class differentiation.

## About Cardiff

Cardiff, Wales' capital city, is situated on the beautiful coastline of South Wales, and within easy reach of most places in the UK (we're just two hours from London by rail or road). Residents enjoy all the benefits of a cosmopolitan capital city (prominent universities, a large teaching hospital, a world-class opera company and thriving arts community) combined with a small-town friendliness, and a cost of living significantly lower than other parts of the UK -and we're surrounded by some of the most stunning countryside, coastline and beaches in the UK. Read more about Cardiff in our [Welcome to Cardiff Guide](#).



## About you

You'll be a committed, creative and resourceful, Steiner Trained teacher with the ability to relate to and inspire children. You'll welcome the opportunities, and enjoy rising to the challenges, that a pioneering school brings. You'll have at least one year's Steiner Waldorf class teaching experience; proven, successful teaching experience in another Steiner school; or equivalent appropriate experience.

We offer a collaborative and supportive environment where colleagues are valued and nurtured. You'll be part of an experienced and diverse team of 25 teaching staff, with a warm heart and strong community spirit. Supported by full time Administration, an active board of Trustees, and a supportive, engaged parent body - you'll enjoy an exciting balance of fresh practices and new ideas combined with wisdom, experience and dedication. You'll benefit from a supportive professional development programme of mentoring, observation, peer school visits and study groups.

We offer a tiered Staff Fees Discount Scheme with up to 85% off school fees for children of staff members, depending on family income. We have staff with property expertise who can help you find and secure suitable accommodation to rent or buy.

## How to apply

Please feel very welcome to contact us to discuss the post with Miranda Knight on 029 2056 7986  
[ask@cardiffsteiner.org.uk](mailto:ask@cardiffsteiner.org.uk)

Contact us for an **Application Pack** or download it at:

<http://www.cardiffsteiner.org.uk/jobs-lower-school-class-teacher/>

Please take a look at the Job Description and Person Specification and complete and return the Application Form and Equality of Opportunity Questionnaire **by Sunday 8 April** to:

Miranda Knight, Cardiff Steiner School, Hawthorn Road West, Llandaff North, Cardiff CF14 2FL  
[ask@cardiffsteiner.org.uk](mailto:ask@cardiffsteiner.org.uk) (029) 2056 7986

**The recruitment process will involve an interview and observed teaching practice.**

**Come and Visit Us** If you are thinking about applying, but would like to find out more about us first, you are warmly invited to come and visit us. We'd love to meet you. Just contact us to arrange a time.

**See Job Description and Person Specification on next page**

## Job Description Lower School Class Teacher

**Responsible to:** The position is accountable to the Board of Trustees and College, and is supported in day-to-day matters by the Lower School Faculty.

The Class Teacher is one of a team of 4 Class Teachers carrying responsibility for the Lower School. The Class Teacher is responsible for one class of children between the ages of 6 and 14 years and under normal circumstances is expected to take responsibility for the Class through to the end of Class 8 (age -13-14). The Class Teacher has overall responsibility both for the pastoral care of the Class and for much of the classroom work, supported in this by the other Class Teachers and the Subject Teachers.

### Duties:

1. To bring a secure understanding of the Steiner curriculum, teaching method and the pedagogical principles that underpin them, and to renew this understanding through further study, on-going reflection and discussion of classroom practice.
2. To nurture the healthy development of the children's physical, social, emotional and cognitive skills, in a way which is appropriate to their age, and which enables all pupils to recognise and achieve their potential.
3. To teach:
  - The Main Lesson, and additional lessons to your Class
  - Subject Lessons to other Classes as appropriate to your skills
  - Accompany the class in Subject Lessons with other teachers where necessary
4. To take overall responsibility for the class including:
  - Maintaining good discipline and creating a harmonious learning environment where pupils feel safe, happy and can learn effectively;
  - Ensuring good work and study habits are developed;
  - Ensuring the curriculum is appropriate for all pupils with effective differentiation;
  - Implementing effective assessment and recording systems to identify pupils' progress and learning needs, and use this support teaching and planning, in accordance with School requirements;
  - Keeping appropriate records, plans and pupil files, in accordance with statutory and School requirements
  - Liaising with parents - at regular whole class parents' evenings, individual consultation sessions, including home visits where required, and to provide further opportunities for parents to understand the School's priorities and ethos;
  - Organising and supervising the Class's participation in trips, festivals and other activities;
  - Managing the classroom environment and maintaining it to a high standard of cleanliness and aesthetics;
  - Organising materials for Class use and liaising with those responsible for purchase, keeping within an agreed budget;
  - Participating in the admissions process for new pupils;
  - Liaising with Subject Teachers and other colleagues to develop a coordinated approach to curriculum and individualised learning;
  - Liaising with other agencies and professionals where necessary; and working effectively with support staff, Management Group and the Administrative Team.

5. To review and reflect on your own teaching practice and take part in the appraisal of your own work performance and assist in the appraisal of colleagues.
6. To attend Teachers' meetings and other meetings as required.
7. To participate in providing cover for break time and cover for absent colleagues.
8. To support the School's ethos, principles and objectives, and actively contribute to whole-school activities and development.
9. To undertake appropriate preparation, study and training as necessary both for the effective delivery of the curriculum and to advance the school's ethos, principles and objectives; including participating in work, study and Inset days during school holidays or weekends as required.
10. To develop an understanding of, and work within, the School's compliance and legal obligations, including Estyn.
11. To be aware of and operate within the school's policies and procedures and to support their implementation including the Equal Opportunities and Health and Safety policies.
12. Uphold the School's commitment to safeguarding children and young people.
13. Any other duties reasonably requested by the school. The job description is current but liable to variation to reflect or anticipate changes in the requirements of the post.

## **Person specification**

### **Essential**

- An approved Steiner Waldorf Teaching Qualification;
- At least one year's Steiner Waldorf class teaching experience; proven, successful teaching experience in another Steiner school; or equivalent appropriate experience
- A committed individual with a deep interest in Steiner-Waldorf education;
- A calm, positive and authoritative manner;
- An ability to relate to and inspire children;
- An ability to communicate and cooperate well with colleagues and parents;
- An ability to work in a small, close knit team and willingness to work with colleagues in the continued development of the school and the curriculum;
- An appreciation and enjoyment of rising to the challenge of developing a young school;
- Self-motivation and imagination;
- Strong organisational skills and a strong sense of responsibility;
- Good written and verbal communication skills;
- A flexible, positive approach to work and ability to work under pressure;
- A sense of humour;
- Suitability to work with children and a satisfactory enhanced Disclosure Barring Service check;
- Candidates from abroad will be asked to provide criminal records clearance from countries of residence, as well as evidence of eligibility to work in the UK. Candidates must have the right to work in the UK prior to application.

### **Desirable**

- A degree
- Basic knowledge of Health & Safety