

Classes Admissions Process – age 6 to 18

We accept applications at any time (from birth upwards) and operate an "all year" admissions policy, admitting children throughout the year.

The application process is as follows:

1. Contact us to book onto a weekday **'Walk Through The Years' Visit Morning** (held every month) where you can find out more about Steiner Education, tour the School and see the Classes in action. We also hold Saturday 'Open Days' two or three times a year (see www.cardiffsteiner.org.uk for details).

If you are unable to make either of these options but are interested in finding out more about the School, then we are always happy to arrange an **individual visit** at a time that is convenient for you. Please contact us to arrange a visit.

2. Complete and return the **Application Form**. There is no fee to do so, and no obligation to take your application further.
3. We invite you for a **Parent/Teacher Meeting** where you meet the Class Teacher and talk about your child.
4. We ask **each child to spend a 'Taster Week' at the School** in the relevant class before any decision is made (time to be agreed at the above meeting). This provides the wider teaching team with an opportunity to meet your child. After your child's visit you may be invited to a further meeting with the teacher.
5. The teachers will make a **decision on admission**, and we will contact you with an **Offer of a Place**. You then fill in an **Acceptance Form** and pay a deposit of £300 to secure your place. The deposit is returnable when the child leaves the School as long as a full term's notice has been given in writing.
6. We'll invite you to a **Parent Interview** where you have the opportunity to discuss the admission of your child with a teacher, and agree a start date and settling in process. It also helps us build a comprehensive picture of your child and their development. A non-refundable administration fee of £60 is required at this stage to facilitate the registration process. If the child you are applying for is already in our Kindergarten, you are not required to pay this administration fee.

If you have any questions, please do not hesitate to contact me, or Nicola Willson our Admissions Officer, and we will be pleased to help, **on 029 2056 7986** email admissions@cardiffsteiner.org.uk.

Jenny Grewal
Admissions