



## **We are looking for a Part-time Spanish Teacher (primary age) to start asap**

### **Apply now - open until filled**

Cardiff Steiner School are looking for a part-time Spanish teacher to bring an imaginative and enlivened experience of Spanish language and culture to our children aged 6 to 11.

For the first three years pupils are taught orally only, in ways that immerse the children in language and make language learning fun. Lessons are filled with age-appropriate, seasonal poetry, songs, tongue twisters and verses, often involving actions and finger games. As they progress children learn and act-out dramatised stories and short plays, and begin to take a more active part orally. This builds a foundation of experiences for reading and writing from the end of Class 3 (Year 4).

**Full time salary £26,192 - 22.22% Pro Rata post - actual salary £5,820**

6 lessons per week over 2 days, plus planning, prep, meeting and professional development time). We have an approx 36 week teaching year.



*Cardiff Steiner School is committed to safeguarding children and young people, we expect all applicants to uphold this. All candidates must have suitability to work with children, and post holders are subject to a satisfactory enhanced Disclosure Barring Service check*

## About you

You'll be a committed, creative and resourceful teacher with a joy and enthusiasm for working with children, and the ability to relate to and inspire them. You'll be proficient in the Spanish language (ideally a native speaker) and have a deep understanding of Spanish culture. You'll have proven experience of teaching children (ideally in this age range), an interest in Steiner-Waldorf education, and be able to develop and deliver a Spanish language programme based on the principles and methods of the Steiner Waldorf curriculum. We have an experienced team of qualified Steiner Teachers who can support you with this, as well as a supportive professional development programme of peer mentoring and external training and development opportunities.

## About us

Cardiff Steiner School is an independent Steiner Waldorf school for boys and girls aged 3 to 18. We offer an inspiring and creative education based on the needs of the whole child - academic, physical, emotional and spiritual. Our distinctive, international curriculum integrates arts and academics into a rich, balanced education that ignites a lifelong passion for learning.

Set in Wales' capital city, the School offers a full Kindergarten to Class 12 (age 3-18) Steiner Waldorf education. You'll join us on an exciting stage of our journey. Founded in 1997, we opened our first classes in 2012, built upon the firm foundations of 15 years as a successful Kindergarten. From strong roots we've quickly grown, and expanded to Upper School in September 2017 offering the [Certificate of Steiner Education \(NZCSE\)](#) 2020-21 saw our very first Class 12 graduate with the Certificate.

The Certificate is the first international, secondary school qualification to be **fully based on the Steiner curriculum**. It is a valid, alternative secondary school qualification that allows students to progress to further/higher education **free from the restrictions of GCSE and A level curricula** and examinations. The NZCSE is the most widely offered qualification in UK Steiner Schools that offer a full K-Class 12 Steiner Waldorf education.

We are a pioneering bunch with an irrepressible spirit who enjoy rising to the challenges and celebrating the joys that a young School brings. Our internationally diverse teaching team includes subject teachers in Bothmer, Music, Handwork, Woodwork, Hard Craft, Spanish, Games, as well as a team of specialist Upper School Teachers. We are a UK Steiner Waldorf School Fellowship Associate School, and are fully independent.

## How To Apply:

You are very welcome to contact us to discuss the post. Contact us for an Application Pack or download it at: [www.cardiffsteiner.org.uk/about/jobs/jobs-spanish-teacher](http://www.cardiffsteiner.org.uk/about/jobs/jobs-spanish-teacher)

Please take a look at the **Job Description and Person Specification**, and complete and return the **Application Form and Equality & Diversity Questionnaire** to:

Nicola Robinson, Cardiff Steiner School, Hawthorn Road West, Llandaff North, Cardiff CF14 2FL  
[ask@cardiffsteiner.org.uk](mailto:ask@cardiffsteiner.org.uk) (029) 2056 7986

**The recruitment process will involve an interview and observed teaching practice.**

**See Job Description and Person Specification on next page**

## Job Description Spanish Teacher

**Responsible to:** The Spanish Teacher is one of a team of specialist Subject Teachers working in the Lower School Faculty - a team of Teachers carrying responsibility for the Lower School - and with the Upper School Spanish Teacher. The Faculty work with the leadership and support of the Lower School Education Coordinator and Teaching Development Group. The position is accountable through the College to the Board of Trustees.

**The role:** The primary focus of the post is to hold responsibility for Spanish language teaching and activity from age 6 to 11 within the school, and to bring a strong and enlivened Spanish language experience to pupils within the context of the Steiner Waldorf curriculum.

### Your duties will include:

1. To teach Spanish to our children aged between 6 and 11 years, which is appropriate to their age, and enables all pupils to recognise and achieve their potential.
2. To use the Steiner Waldorf Language curriculum to devise and deliver a developmentally appropriate Spanish language programme that accords to the principles and methods of the Steiner Waldorf curriculum for this age group.
3. To take overall responsibility for each class during Spanish lessons including:
  - Maintaining good discipline and creating a harmonious learning environment where pupils feel safe, happy and can learn effectively;
  - Ensuring good work and study habits are developed;
  - Using effective assessment and recording to identify pupils' progress and use this to support all teaching and planning, in accordance with School requirements;
  - Ensuring the curriculum is appropriate and inclusive for all pupils, with effective differentiation and support that it is adequately monitored and evidenced;
  - Understanding teachers' responsibilities to pupils with ALN and taking ownership of their provision and progress within your subject, through inclusive and reflective practice;
  - Preparing and planning your teaching to ensure effective delivery of the curriculum in accordance with statutory and school requirements;
  - Keeping appropriate records, plans and pupil files, in accordance with statutory and School requirements;
  - Liaising with parents where required e.g. Parents Evenings;
  - Ensuring that appropriate study materials are available in good time and that work is marked and timely feedback provided;
  - Managing any subject specific learning environment to a high standard of safety, order, cleanliness and aesthetics;
  - Organising/developing materials and resources for subject use and liaising with those responsible for purchase, keeping within an agreed budget;
  - Liaising with other agencies and professionals where necessary, and working effectively with support staff, Faculty, College, School Management Team and the Administration.
4. To bring (or develop) an understanding of the Steiner curriculum, teaching method and the pedagogical principles that underpin them, and to renew this understanding through further study, on-going reflection and discussion of classroom practice.
5. Liaising with the Class Teachers, Subject Teachers and other colleagues to develop a coordinated approach to curriculum and individualised learning;
6. To review and reflect on your own teaching practice and take part in the appraisal of your own work performance including, including observation and mentoring as required;
7. To attend Teachers' meetings and other meetings as required;

8. To support the school's ethos, principles and objectives and contribute to whole-school activities and development;
9. Participating in the admissions process for new pupils including Open Days/events as required
10. To undertake appropriate preparation, study and training as necessary both for the effective delivery of the curriculum and to advance the school's ethos, principles and objectives. This may include participating in work, study and INSET days during school holidays or weekends, as required;
11. To develop an understanding of, and work within, the School's compliance and legal obligations, including The Independent School Standards Wales, and Welsh Government and ALN legislation and guidance;
12. To be aware of and operate within the School's policies and procedures and to support their implementation including Child Protection and Health and Safety policies;
13. To participate in providing shared supervision for break time and cover for absent colleagues as required within contracted hours
14. To uphold the School's commitment to safeguarding and promoting the wellbeing of children and young people;
15. To be a good advocate of Cardiff Steiner School at all times in your professional capacity as a member of staff;
16. Any other duties reasonably requested by the School. The job description is current but liable to variation to reflect or anticipate changes in the requirements of the post.

## **Person specification Spanish Teacher**

### **Essential**

- Proficiency and fluency in the Spanish Language (ideally a native speaker)
- A deep understanding of Spanish culture
- Proven, successful experience of teaching Spanish to children
- An ability to develop and deliver a Spanish language programme based on the principles and methods of the Steiner Waldorf curriculum.
- An ability to bring an immersive Spanish language experience, including through song, drama, games and creative activities
- A committed individual with an interest in Steiner-Waldorf education
- A joy and enthusiasm for working with children, and an ability to relate to and inspire them
- An ability to maintain good discipline and behaviour with a consistent, firm but caring approach, and an interest in working with Restorative Approaches in creating and maintaining a positive learning environment
- An ability to plan and assess skills in order to support individual student's progress
- Good written and verbal communication skills
- Competent IT skills with the ability to use common word processing/spreadsheet applications, and the aptitude to use the School's various online data systems
- An ability to communicate and cooperate well with colleagues and parents

- An ability to work in a small, close knit team, and willingness to work with colleagues in the continued development of the School and curriculum
- A positive and flexible approach and the ability to work under pressure
- Excellent organisational skills, self-motivation and a strong sense of responsibility
- A track record of being punctual and reliable
  
- Suitability to work with children and a satisfactory enhanced Disclosure Barring Service check. The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

Candidates from abroad will be asked to provide criminal records clearance from countries of residence, as well as evidence of eligibility to work in the UK. Candidates must have the right to work in the UK prior to application.

### **Desirable**

- Native Spanish Speaker
- A relevant teaching qualification
- A language degree
- Teaching experience of children in the 6-11 age-range
- Training and/or experience in Steiner Waldorf education
- Basic knowledge of Health & Safety